

## Minutes of the City of Ashland Plan Commission

A meeting of the Plan Commission was called to order on **Tuesday, April 3rd, 2018**  
at 6:30 p.m. in the City Hall Council Chambers.

**PRESENT:** Mayor Lewis, David Mettille, Charmaine Swan, John Beirl, Katie Gellatly, Mike Amman  
**EXCUSED:** Ernie Bliss  
**STAFF:** Megan McBride, Aidan Johan

### MEETING AGENDA ORDER

#### 1) Call to Order and Roll Call

Mayor Lewis called the meeting to order at 6:30pm.

#### 2) Approval of Agenda

Motion to approve the Agenda by David Mettille. Seconded by Katie Gellatly. Passed unanimously.

#### 3) Consent Agenda

Motion to approve minutes from March 20<sup>th</sup> by John Beirl. Seconded by Charmaine Swan. Passed unanimously.

#### 4) Public Comment

Pete Olson spoke in support of the prioritized action plan to direct future implementation of the City's Bike Plan.

#### 5) Action Items

- a) Public Hearing and consideration on an offer to purchase a portion of city-owned land adjacent to 701 Lake Shore Dr E

Motion to go into Public Hearing by Charmaine Swan. Seconded by Katie Gellatly. Passed unanimously.

Megan McBride detailed the Class 1 Public Hearing notice that was given, and went through the criteria of review used to inform staff's recommendation of approval of the proposed sale.

Donna Pearson Maday, the applicant, spoke in favor of the proposed sale.

Motion to go out of Public Hearing by David Mettille. Seconded by Charmaine Swan. Passed unanimously.

Motion to approve with recommended conditions by John Beirl. Seconded by David Mettille. Passed unanimously.

#### 6) Discussion Items

- a) Discussion of potential UDO amendments pertaining to Permitted and Conditional Uses and CUP approval criteria

April Kroner provided a written overview of the purpose of CUP's, her recommendations for the process of reviewing Ashland's current conditional uses, and how new state legislation will impact our future decision criteria.

Plan Commissioners asked that additional information be provided about the zoning districts, how to access the UDO, and what other communities are doing in response to the legislative changes regulating the Conditional Use Permitting process. Discussion of potential changes to conditional uses and the CUP review process will be a recurring agenda item until complete, at which time public informational sessions will be held to gain input and guide final ordinance amendments.

b) Update and recommendations on Bike Plan implementation

Aidan Johan went through the prioritized Action Plan he developed to guide implementation of the City's Bike Plan. He has begun looking into cost estimates and funding options for the striping of bike lanes along 11<sup>th</sup> Street.

Mayor Lewis said she would like to see bike lanes on 11<sup>th</sup> Street this year if possible, and suggested that some fundraising could be done to pay for the necessary paint and signage. She said it would be helpful to get an estimated cost for this.

Charmaine Swan said that she would like to see something done to promote bikeability on Main Street, even if it is just signage to make drivers more conscious of bikers and increase safety. She acknowledged that Main Street and also Ellis Avenue have obstacles to bikeability since there is on-street parking, but suggested that signage or education/outreach can be done to make biking safer in the meantime.

Katie Gellatly pointed out that Main Street is not very pedestrian-friendly either, which will likely require a more comprehensive review of how people move around in the Downtown to determine how to make it more walkable and bikeable.

Megan McBride suggested that Aidan's recommendation of having more visible, creative crosswalks on Main Street could help raise awareness for pedestrian traffic.

Aidan Johan said that even painting crosswalks on Main Street to match the ones on Ellis that have the large white blocks would make them more visible.

Megan McBride provided the update that bike racks created by Ashland High School students will be installed on Main Street in May.

**7) Announcements / reports / comments / questions**

Mayor Lewis announced that the next Council meeting on April 17<sup>th</sup> will include the newly elected Councilors and recently appointed City Attorney Tyler Wickman. She also announced that the City will be starting the hiring process for a new City Administrator as Mary Garness's last day as administrator was April 3<sup>rd</sup>.

**8) Adjournment**

Motion to adjourn by Katie Gellatly. Seconded by Mike Amman. Passed unanimously.
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The meeting was adjourned at 7:30p.m. Minutes by Megan McBride.